



## Frequently Asked Questions

### **When do I need to be there?**

The course begins Monday, September 12 at 1:30 p.m. with the opening session. The course ends around 4:30 p.m. on Thursday, September 15. Registered participants will receive additional information regarding logistics.

### **When is my payment due?**

Payment or verification of payment being in process is required **by August 22**. An invoice will be emailed within two weeks of receiving your registration. Please make payment by check, as we are unable to accept credit cards.

### **What if I need to cancel?**

If you are unable to attend, please let [Linda Alongi](#) know as soon as possible. Please see our cancellation policy under *Course Fees and Location* for more information.

### **Do I have to attend all the sessions?**

To obtain a certificate of completion and receive credit for the course, participants are required to attend all sessions. Sessions are held Monday afternoon through Thursday.

### **What is the attire for the course?**

Dress is casual. There is a lot of sitting during the day and we want you to be comfortable.

### **Are meals provided?**

Lunch will be provided on Tuesday, Wednesday and Thursday. Two evening receptions are also included in the registration fee.

### **Is the facility ADA accessible?**

Yes, the facility meets ADA requirements. If you need special accommodation, please contact Linda Alongi at least two weeks prior to the course.

### **Is this course offered anywhere else?**

The Northwest Economic Development Course is accredited by the International Economic Development Council (IEDC). It fulfills one of the prerequisites for those who wish to take the examinations for the Certified Economic Developer (CEcD) designation. If you are unable to attend the Northwest Course, similar accredited programs are offered around the U.S. A list is available here:

<https://www.iedconline.org/pages/basic-economic-development-course/>

**What is the IEDC?**

The International Economic Development Council (IEDC) is a non-profit membership organization dedicated to helping economic developers do their job more effectively and raising the profile of the profession. For more information on IEDC membership, courses and certification, call 202-223-7800 or visit [www.iedconline.org](http://www.iedconline.org).

**Whom do I contact with additional questions?**

For additional course information, please contact Linda Alongi at [Linda.Alongi@commerce.wa.gov](mailto:Linda.Alongi@commerce.wa.gov) or 360-725-4031.

**Course sponsors**